

**Thursday, August 2, 2018
9:00AM – 10:30 p.m. EST
Fall Session, Meeting I · SIS 300**

I. Call to Order – 9:10 a.m.

President Charles

Present:

President Charles
Vice President of Management Amritt
Vice President of Finance Byambasuren
Vice President of Programming Steele
College of Arts & Sciences President Gunawan
Graduate Business Association President Sandhu
School of Public Affairs President Reeves

Absent:

Vice President of Communications N/A
Vice President of Alumni Affairs Allshouse
School of Communications President N/A
School of International Service President Ghassemi

II. Approval of Minutes

N/A

III. Cabinet Reports

PRESIDENT

- Monthly check in calls with GSC Presidents
- Meeting with Deans
- Student Trustee Applications - Include Graduate Students
- **Committee Chairs - Need Student Leader Representation**
 - Committee on Graduate Curriculum
 - Committee on Information Services
 - Committee on Academic Budget and Benefits
 - Faculty Committee on Diversity and Inclusion
 - Campus Life & Athletics & Recreation Coordinating Committee (CLARCC)
- Meetings with graduate student organizations
 - KPU, CAS GSC, Public Purpose Journal, BRIDGE, KWIB
- GLC Expansion, Student Support Payment Review, November Board of Trustees Meeting, Needs-Based Analysis meeting with Institutional Research, and Community Space Conversations



VICE PRESIDENT OF MANAGEMENT

- In July the council held its summer retreat that focused on organizational planning and leadership development for the 2018-2019 academic year. The materials and notes from the retreat will be shared with the council in following weeks.
- The council has obtained access to their office space located within the Graduate Research Center of the Library-School of International Service. The council will be able to utilize the digital signs in the spaces for announcements and other messaging.
- Two out of four designers have expressed interest in assisting with the redesign of the council website, social media handles, and collateral. One of the designers will be joining the council at the August meeting to discuss their proposed designer further.
- A working group chaired by the VP of Management to revise the council's Constitution and create a set of Bylaws. A separate meeting will be convened to discuss financing within the bylaws with the Vice President of Finance.

VICE PRESIDENT OF FINANCE

- Meeting with Ebonie Smith and Calvin Haney from Student Activities about budget outlook and financial process for the upcoming year
- Budget breakdown for each School – Approval Stage
- Working out dates for financial training for each school's Presidents and Treasurers
- Upcoming meeting on August 7 with Carl to establish ways to better communicate with Treasurers from each school and procedures to encourage efficient spending of their funds
- Will be announcing the dates for financial training by August 10

VICE PRESIDENT OF COMMUNICATIONS

N/A

VICE PRESIDENT OF ALUMNI AFFAIRS

N/A

VICE PRESIDENT OF PROGRAMMING

- In the process of seeing contacts from last year and reaching out to the former Vice President of Alumni Affairs for advice.
- In the process of reading e-mails in inbox from the previous year.
- In the process of reviewing past events and programming materials.

IV. Council Reports

COLLEGE OF ARTS AND SCIENCES

- Application for VP position in CAS executive board.
- Call for senators for departments without representatives.
- Met with current members of executive board to discuss
 - GLC updates
 - Administrative updates and procedures
 - Student resources
 - Goals for the academic year.
- Communicating with OGSR to collaborate on workshops for graduate students.

GRADUATE BUSINESS ASSOCIATION

- GBA in collaboration with other Kogod Graduate Clubs is working on logistics for a social hour in the first week back.
- The association have also been discussing events we would like to do for the first semester.

SCHOOL OF COMMUNICATIONS

N/A

SCHOOL OF INTERNATIONAL SERVICE

N/A

SCHOOL OF PUBLIC AFFAIRS

- Orientation
 - E-board will be at Welcome Reception
 - Creating flyers to include in orientation material with our website and social media pages and will also include information for upcoming election
- Orientation Happy Hour
 - Tenleytown Bar and Grille – paying for appetizers
 - August 24
- Scavenger Hunt
 - Planning for September 8 (rain date September 15)
 - Finalizing details in two weeks
- Website
 - Communications Director got trained and has access to edit our website
 - Will take new pictures when we have a full board
- Business cards
 - Promoting to students new and current how to get business cards from AU
 - Will also be included on our website

V. NEW BUSINESS

- i. Discussion with Djiun Wang, Designer
- ii. Interview with Tyler Brown, Candidate for Vice President of Communications

VI. Adjournment – 10:31 p.m.

Vice President of Management Amritt